

1.	<p>Held at: Coopers Hill, room 5, 12:30</p> <p>Present: Mr Bob Pennell (chair), Cllr Mr Cliff Thompson (trustee), Mrs Jacqui Brown, Mrs Tracey Hedgecox, Cllr Mrs Adrienne Jones, Cllr Mrs Roberta Kaye, Mrs Janet Thomas</p> <p>Apologies: Mr Allan Emmett (Vice Chair), Mrs Cheryl Spence, Ms Chris Cowap</p> <p>Attending: Cllr Mrs Jan Angell (Mayor of the Borough of Bracknell Forest), Cllr Mr Alvin Finch (Mayor of Bracknell Town), Cllr Mr Dale Birch, Mr Mike Allen (Age UK Berks), Ms Jane Streak, Mrs Lee Avery (ACBF)</p>	
2.	<p>Opening Remarks</p> <p>Bob thanked all for attending especially our honoured guests the Mayor of Bracknell Forest and the Mayor of Bracknell Town. The press had been invited and a photographer was expected.</p>	
3.	<p>Approval of Minutes</p> <p>The Minutes of the AGM of 18th July 2012 were adopted as a true and accurate record of the meeting</p>	
4.	<p>Matters Arising</p> <p>Roberta asked if there had been any progress regarding the steps down from the Day Centre. Bob was not aware of any progress but would see that the matter was raised.</p>	Bob
5.	<p>Financial Report and Accounts</p> <p>Last year the accounts had not been audited before the AGM. After accruals were included the surplus had been £31.9k.</p> <p>This year accounts had been audited, submitted to the Charity Commission and posted on our website. There was a surplus of £33.1k including the Mayor’s Charity fund received in May 2012.</p> <p>There was now a designated fund to replace the minibus and a general reserve equal to 7 months of operation. Despite tough times ahead this gave confidence to undertake new initiatives.</p> <p>Costs would be £20k higher next year because staffing was at full strength, an apprentice had been employed, a second events organiser was being recruited, and a new office was to be leased.</p>	

	<p>When E Berks PCT disbanded, the grant for toenail cutting had ceased, fees had been raised and the service was now self-funded, albeit at a small loss. The service with its high level of receptionist support was essential for the wellbeing of 300 users.</p> <p>Cliff Thomas moved and Adrienne Jones seconded that the annual accounts be formally approved - CARRIED</p>	
<p>6.1</p>	<p>Annual Report - by trustees</p> <p>A formal Trustees Annual Report (TAR) is included in the annual accounts and this year a separate report had also been produced. Bob gave a verbal report to the meeting.</p> <p>Over the last three years we have optimised our day care facility and worked to make the local charity sustainable through the tough times ahead.</p> <p>In March the House of Lords, Filkin report, warned the government that “the country is not ready for the rapidly ageing population. Health and social care both are failing older people now. People must be better informed for the choices each of us makes for our longer lives.”</p> <p>Age Concern had already felt the pinch. With the demise of the East Berks PCT we lost our grant for toenail cutting and had to increase the price of that vital service. It is inevitable that our Day Care prices must also rise as the grant available for Council’s budgets are squeezed.</p> <p>Government figures show that the over 65s population of Bracknell is growing one and a half times as fast as the average throughout England.</p> <p>Age Concern has contact with about 2000 people per year and wants to sign them up as network members, meet them at events throughout the borough, listen to and address their issues.</p> <p>An important issue was use of the internet. An estimated 10,000 over 65s in Bracknell are excluded from the undoubted benefits that nearly all younger people enjoy.</p>	

Many are unaware of what they are missing or find it all too difficult to get started.

Age Concern had joined forces with Bracknell Council and the Open Learning Centre to tackle this crisis. They needed groups and individuals to get in touch and be pro-active to help elderly family and friends because it affects everyone.

Tracey then gave an update from the annual report.

Fundraising We held the table top sale in June and raised just over £500 - not bad for a morning's work!

Apprentice Charlotte started on 1st July. It's a great way of introducing young blood within the charity sector - and is very cost effective because of the grant available.

Communi-Tea We held our launch event at South Hill Park on 6th August. The idea is to get the borough's older people together over a cuppa to understand the issues that matter to them and discuss how we could help. ACBF are also encouraging access to the internet through iPad usage.

Fifty people attended and interest in the iPads was so great that we are meeting with the Open Learning Centre to arrange a joint initiative "iPads for beginners" sessions. Interestingly we have also introduced iPads in the Day Centre and 20% of our clients are happily using them to play dominoes, do the crossword and quizzes.

Network We have signed up 123 new members in a matter of weeks and will publish events quarterly from September.

Facebook Page Carers asked to know what their loved ones had been doing while they were at the Day Centre so we have started a Facebook page. We include photos and clips of general interest to older people and volunteers. It's a really great way of sharing what ACBF are all about and we already have 67 likes.

"Twitter here we come ... "

<p>7.</p> <p>7.1</p>	<p>The Year Ahead ACBF was at a turning point: about to lease a larger office and employ a 2nd Events Organiser in order to do more for the needs of the older community. Work had started to promote use of internet and hold public events. Feedback from the first event highlighted a need for more opportunities for exercise.</p> <p>A three year business plan had been drafted, and weekend care was being considered. A larger team of trustees and committee members was needed to run the charity. This had awaited CIO incorporation which had not been open until May 1st.</p> <p>The incorporation was planned to complete by 31 March 2013. The rules for meetings and decision making will then be amended, e.g. it will be possible to vote by proxy or by email.</p> <p>Following instructions by the Charity Commission, an EGM was called for August 28th for members of the existing charity to agree wording for the objects of the CIO that will replace it.</p>	
<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p>	<p>Election of Trustees Whereas the Constitution had been revised in November 2012 including rules for appointment of trustees, To avoid any doubt, Bob suggested that they should all stand down and be re-elected.</p> <p>Re-election of Cliff Thompson was proposed by Janet Thomas and seconded by Jacqui Brown - CARRIED</p> <p>Re-election of Allan Emmett was proposed by Bob Pennell and seconded by Roberta Kaye - CARRIED</p> <p>Re-election of Bob Pennell was proposed by Adrienne Jones and seconded by Janet Thomas - CARRIED</p>	
	<p>Any Other Business Dale Birch had joined the board of BFVA to help sustain its future. Plans would be announced at the AGM on October 22nd.</p> <p>Mike Allan said that as well as being associated as a friend of Age UK Berkshire, due to a change of rules ACBF can also become a member of Age UK Berks. Bob agreed that the support from Age UK and Age UK Berks was helpful and very welcome.</p>	

	<p>Roberta asked if the council could find a replacement site for the Lookin. Dale said BFVA and councillors had tried to help and not given up hope. Members present were concerned that charity shops may be priced out by the rents that town centre landowners needed as a return on their investment in the redevelopment</p>	
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