

<p>Present: Bob Pennell (chair), Tracey Hedgecox, Roberta Kay, Coral Mist, Jayne Streak, Karen White</p> <p>Apologies: Jacqui Brown, Allan Emmett, Clair Harris, Adrienne Jones, Cheryl Spence, Janet Thomas, Cliff Thompson</p>		
1.	<p>Minutes and matters arising</p> <p>Bob welcomed the members present to this the new office for the charity.</p> <p>Minutes of previous meetings had been circulated by email and published on the website. Most recent was the Extraordinary GM of 28/8/13 confirming that the charity was to be incorporated under the Constitution dated 28/6/13. Before that the GM of 26/6/13 was not quorate. The minutes of 27/2/13 had not yet been formally adopted. The minutes of meeting 27/2/13 were adopted as read. The minutes of meeting 28/8/13 were adopted as read. No matters arising were discussed.</p>	
2	<p>Incorporation implications</p>	
2.1	<p>Under the CIO constitution, Members may be people or organisation who have applied indicating their agreement to accept the duty of members: to exercise their powers as a member of the CIO in the way they decide in good faith would be most likely to further the purposes of the CIO.</p> <p>Membership is approved by the Trustees.</p> <p>There are provisions for decisions to be made at a general meeting, by proxy or email, or by written resolution.</p>	
2.2	<p>The legal framework for CIOs is new and not yet established in practice. This caused some confusion and complexity of understanding which had seriously delayed completion of the lease on this office and establishment of bank accounts. Work was still needed to transfer undertakings from the old to new charity, and clarify detail, e.g. for annual reporting.</p>	

2.3	<p>The opportunity would be taken to make a fresh start for example on confirming membership and re-establishing committee work.</p> <p>Publish the minutes of committees on the website</p>	Bob
3	<p>Report on recent and ongoing activities</p> <p>A fourth trustee, Maureen Staley, had been appointed to the CIO on 10th December.</p> <p>The year-end accounts are expected to show a surplus of £5k-£10k but this is sensitive to unforeseen events and Day Centre utilisation.</p> <p>The new office was part of a business/marketing strategy to employ volunteers for admin and services to the community. This aims to promote the work of the charity and attract more income. The old room in the Day Centre was now vacant and available for other income generating services.</p> <p>The charity's presence had been raised by public events and a new facebook page. Website visits had doubled in the last 6 months. We aim to stimulate exercise, social contact, and internet to reduce impacts on health and social exclusion.</p> <p>Slow but steady progress was being made on digital inclusion which is now strategic for the Older People's Partnership.</p> <p>The Charity had secured a place for a sponsored rider in RideLondon-Surrey 2014.</p>	
3.1	<p>Tracey gave a slide presentation of the events strategy.</p> <p>It was launched on 6th August at South Hill Park. Events to date included: 6 coffee mornings, meet the Nepalese, Public Health, iPad lessons, Garth Hill pantomime, taster day, Christmas hampers, weekly walks, a bingo evening, world mental health day, and a volunteer recruitment evening.</p> <p>270 network members had joined. Calls to the Day Centre had doubled. 143 face book users supported us.</p>	

4	<p>AOB</p> <p>CMHT were interested to use the vacant room in the day centre for 6-8 people for weekly memory clinic. Tracey to contact Clair Harris and Mike Colcullen.</p> <p>The next meeting would be called as and when needed to authorise provisions for the incorporation to complete.</p>	Tracey
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