

<p>This was an Extraordinary General Meeting of members of the CIO and the Unincorporated Charity.          Present: Allan Emmett (chair), Cliff Thompson, Tracey Hedgecox, Roberta Kaye, Adrienne Jones, Janet Thomas, Coral Mist          Apologies: Jayne Streak, Jacqui Brown, Bob Pennell, Maureen Staley, Clair Harris</p>		
1.	Allan welcomed the members to the meeting and explained that there were no minutes to approve as this was an EGM	
2.	It was explained that although the Annual Report and Accounts had been approved by the members at the AGM on 15th August 2014 it had been necessary to make technical changes to how the results are presented. A copy of the original and revised accounts for registered charity 265351 and CIO 1153607 were made available to members and the differences were highlighted.	
3	It was moved by Adrienne Jones and seconded by Coral Mist that the revised Age Concern Bracknell Forest Annual Reports and Accounts for the CIO and the unincorporated charity for the period 1st April 2013 to 31st March 2014 (as distributed to members by email on 13 December 2014) be approved and adopted.	Bob Pennell to submit to Charity Commission
4	Allan explained that the lease on the Day Centre is held by "Holding trustees on behalf of the Association it was always intended to assign the lease to the CIO after incorporation. The legal process is not yet complete and may need evidence that this is the intention of the members of both the Association and the CIO	
5	It was moved by Cliff Thompson and seconded by Roberta Kaye that for the avoidance of doubt that charity members confirm that the trustees are authorised to act as necessary to effect the Assignment of the lease of the Day Centre to the Charity.	
6	Tracey Hedgecox gave a brief update to members on the latest news as some members had expressed that once a year for updates wasn't sufficient.	

7	<ul style="list-style-type: none"> <li>• Very successful year for grant applications (all except one approved)</li> <li>• Received grants from Bracknell Town Council to fund three events in Town Centre location 2015/16 , Winkfield Parish Council for the flooring in the Day Centre , Bracknell Forest Council for the position of Digital Inclusion Officer as well as additional iPads, and Carers grant to name but a few</li> <li>• Been advised that we will receive a grant towards Day Care from Bracknell Forest Council for 2015/16 but amount unknown</li> <li>• In a good position financially and forecasting a small surplus at the end of the year</li> <li>• The latest newsletter has just gone out and events are booking up fast.</li> <li>• We are planning some joint events further afield next quarter at Age Concern Windsor and Larkland Care Home.</li> <li>• Trialling a new lunch provider at the Day Centre this week “A Bit of a Do” Plan B is Bracknell Forest Homes.</li> <li>• Taken on a Business Administration Assistant Apprentice – Holly Cook started 6 January 2015</li> <li>• Tracey is also an “Apprentice” as started her management qualification through Positive Outcomes the same organisation that sourced Holly.</li> </ul>	
	<p><b>Any Other Business</b></p> <p>Janet Thomas wanted to formally thank the event staff for the work they are doing. Janet suggested that all members and trustees should attend Priestwood at least once and see all the “happy old people”.</p> <p>Roberta Kaye asked if any progress had been made regarding the stairs between the Business Unit and the Day Centre. Both Tracey Hedgecox and Roberta Kaye had tried raising concerns on more than one occasion with BFC and various councillors but no response.</p>	